

Vero Beach Regional Airport ID Media Application

KVRB Badge Office: 772-978-4930 x107

The Vero Beach Regional Airport (KVRB) will not accept this application if it is not legible, altered (including use of correction fluid), torn, folded, bent or otherwise defaced. The application must be completed in the presence of your authorized signatory, if applicable. Signatures by the employee and authorized signatory will only be accepted using blue ink. The application must be processed within two weeks of the date it is signed by the authorized signatory.

SECTION 1 - APPLICANT INFORMATION: Handprinted forms must be in CAPITAL LETTERS				Present this application with the proper forms of identification from the List of Acceptable Documents. All documents must be original and unexpired.				
LAST NAME		FIRST NAME		MIDDLE NAME				
LIST ANY AND ALL OTHER LEGAL NAME(S) PREVIOUSLY USED (i.e. maiden name)				EMAIL ADDRESS				
HOME ADDRESS			CITY		STATE	ZIP CODE		
HOME PHONE NUMBER		CELL PHONE NUMBER		WORK PHONE NUMBER				
DATE OF BIRTH (mm/dd/yyyy)	U.S. SOCIAL SECURITY NUMBER	Sex	RACE	EYE COLOR	HAIR COLOR	HEIGHT ft in	WEIGHT lbs	
NAME OF AIRPORT SPONSOR (Employer & Job Title or Tenant/Hangar #)			DRIVER'S LICENSE NUMBER		LICENSE STATE	LICENSE EXPIRATION DATE / /		
SECTION 2 - CITIZENSHIP INFORMATION				Mark appropriate boxes below and answer any relevant questions.				
COUNTRY OF BIRTH: _____				<input type="checkbox"/> NON-US CITIZEN <i>Must provide at least ONE of the following ORIGINAL and UNEXPIRED documents:</i> ALIEN REGISTRATION NUMBER (ARN): _____ I-94 ARRIVAL/DEPARTURE FORM NUMBER: _____				
COUNTRY OF CITIZENSHIP: _____								
<input type="checkbox"/> US CITIZEN BORN WITHIN THE US OR ITS TERRITORIES				<input type="checkbox"/> NON-IMMIGRANT VISA HOLDER <i>Must provide the following ORIGINAL and UNEXPIRED documents:</i> NON-IMMIGRANT VISA CONTROL NUMBER: _____ PASSPORT NUMBER: _____ PASSPORT ISSUING COUNTRY: _____				
STATE OF BIRTH: _____								
<input type="checkbox"/> OTHER US CITIZEN NATURALIZED OR BORN ABROAD <i>Must provide one of the following ORIGINAL and UNEXPIRED documents:</i>								
US PASSPORT NUMBER: _____								
CERT. OF NATURALIZATION NUMBER (ARN OR INS): _____								
CERT. OF BIRTH ABROAD (FORM DS-1350): _____								
SECTION 3 – DISQUALIFYING CRIMINAL OFFENSES				This section must be completed by the applicant from Section 1. Applicant must mark the appropriate statement at the bottom of the section.				
Please read the following information carefully. Indicate below if you have been convicted, given a deferred sentence, found not guilty by reason of insanity or been arrested and awaiting judicial proceedings. A conviction for any offense (even a misdemeanor offense) listed in 49 CFR 1542.209 will disqualify an individual from receiving a KVRB security identification badge.								
Forgery of certificates, false marking of aircraft, and other aircraft registration violation; 49 U.S.C 46306. Interference with air navigation; 49 U.S.C 46308. Improper transportation of a hazardous material; 49 U.S.C 46312. Aircraft piracy; 49 U.S.C 46502. Interference with flight crew members or flight attendants; 49 U.S.C 46504. Commission of certain crimes aboard aircraft in flight; 49 U.S.C 46506. Carrying a weapon or explosive aboard aircraft; 49 U.S.C 46505. Conveying false information and threats; 49 U.S.C 46507. Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C 46502(b) Lighting violations involving transporting controlled substances; 49 U.S.C 46315. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements; 49 U.S.C 46314. Destruction of an aircraft or aircraft facility; 18 U.S.C. 32. Murder. Assault with intent to murder. Espionage. Sedition. Kidnapping or hostage taking. Treason.				Rape or aggravated sexual abuse. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon. Extortion. Armed or felony unarmed robbery. Distribution of, or intent to distribute, a controlled substance. Felony arson. Felony involving a threat. Felony involving willful destruction of property. Felony involving importation or manufacture of a controlled substance. Felony involving burglary. Felony involving theft. Felony involving dishonesty, fraud, or misrepresentation. Felony involving possession or distribution of stolen property. Felony involving aggravated assault. Felony involving bribery. Felony involving illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year. Violence at international airports; 18 U.S.C. 37. Conspiracy or attempt to commit any of the criminal acts listed above.				
ALL APPLICANTS MUST MARK EITHER YES OR NO TO THE STATEMENT BELOW. TSA has determined that a withheld adjudication (court did not pronounce guilt or innocence) whether through a guilty plea or a plea of nolo contendere (no contest) or finding of not guilty by reason of insanity; constitutes a conviction for the purpose of unescorted access.								
<input type="checkbox"/> Yes – I have been convicted, given a deferred sentence, found not guilty by reason of insanity or been arrested and awaiting judicial proceedings of ANY of the disqualifying criminal offenses listed above within the last 10 years.								
<input type="checkbox"/> No – I have NOT been convicted, given a deferred sentence, found not guilty by reason of insanity or been arrested and awaiting judicial proceedings of ANY of the disqualifying criminal offenses listed above within the last 10 years.								
NOTE: A copy of the criminal record received from the FBI will be provided to you upon receipt of a written request to the Airport Security Coordinator (ASC). Direct all questions about the results of the CHRC to: Airport Security Coordinator, Vero Beach Regional Airport, 3400 Cherokee Drive, Vero Beach, FL 32960								
AIRPORT BADGE OFFICE USE ONLY								
Issue Date:		Color:	Badge #:	Encoded Card #:		Exp. Date:	Pin #:	Ramp Date:
Airport Security Coordinator Signature:						Date:		

THIS APPLICATION MUST BE PRINTED IN COLOR

REV. 8/20/2025

TSA PRIVACY ACT STATEMENT

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended. **Purpose:** The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). DHS will also maintain a national, centralized revocation database of individuals who have had airport- or aircraft operator- issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at Aviation.workers@tsa.dhs.gov. **Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. **Disclosure:** Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

I acknowledge that I am aware that the collection of information is required for the above reasons and I have received a copy of the DHS Privacy Act Notice.

Printed Name _____ Signature (Blue Ink Only) _____ Date _____

SECTION 5 – APPLICANT AGREEMENT SECTION

Carefully read this section. Applicant from Section 1 must complete the bottom of the section.

Prior to issuance of a KVRB security identification badge the Department of Homeland Security (DHS), the Transportation Security Administration (TSA), and the Vero Beach Regional Airport (KVRB) requires all individuals that request unescorted access to the Secured Area, Security Identification Display Area (SIDA), and/or Sterile Areas must submit to and pass a fingerprint-based Criminal History Records Check (CHRC) and Security Threat Assessment (STA) to be in compliance with 49 CFR 1542. I acknowledge that Federal regulations under 49 CFR Part 1542.209(l) impose a continuing obligation to disclose to KVRB within twenty-four hours if I am convicted or found not guilty by reason of insanity any Disqualifying Criminal Offenses (Section 3) that occur while I have unescorted access authority. If arrested for any of these offenses I acknowledge that I am responsible for notifying the airport within twenty-four hours of the arrest. KVRB reserves the right to deny a badge application for any reason. All badges remain the property of the KVRB and must be surrendered upon demand or returned to KVRB upon the individual's termination of employment or work assignment at the Vero Beach Regional Airport. I release KVRB from liability whatsoever in connection with the CHRC with regards to my request for the issuance of a KVRB security identification badge. By signing below, I certify, acknowledge receipt and have read the "KVRB Security Identification Badge Rules and Regulations" (see attached) from the KVRB Badge Office and agree to comply with and abide by all applicable Federal, State, local, and KVRB rules, regulations, laws, ordinances, and training received. The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both. (See Section 1001 of Title 18 of the United States Code.) I fully acknowledge my security responsibilities as outlined in TSR 1540.105(a) – Security Responsibilities of Employees and other Persons and will comply with all airport security rules. I further acknowledge that I may lose my access privileges or be subject to civil penalties for violating these rules. Social Security Administration Verification: I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Enrollments Services and Vetting Programs, Attention: Vetting Programs (TSA-10)/Aviation Worker Program, 6595 Springfield Center Drive, Springfield, VA 20598-6010. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both. I acknowledge holding a credential granting access to a Security Identification Display Area may cause me to be screened at any time while gaining access to, working in, or leaving the Security Identification Display Area.

(CHECK BOX) By signature below, I acknowledge and understand my responsibilities under 49 CFR 1540.105(a) as a KVRB badge holder who is being allowed escort authority privileges.

Print Full Name _____ DATE OF BIRTH (mm/dd/yyyy) ____ / ____ / ____
Signature (Blue Ink Only) _____ SOCIAL SECURITY NUMBER _____ - ____ - ____

SECTION 6 – AUTHORIZED SIGNATORY SECTION

Prior to completion of this section, the Authorized Signatory must validate information provided by the Applicant in Sections 1-5.

TYPE OF MEDIA REQUESTED (Check all that apply) <input type="checkbox"/> AOA <input type="checkbox"/> SIDA/Secured Area <input type="checkbox"/> Sterile Area		ESCORT PRIVILEGES REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> If Yes, (CHECK BOX) I attest that a <i>specific need exists for providing the individual applicant with unescorted access authority.</i>
DRIVING PRIVILEGES REQUIRED <input type="checkbox"/> None <input type="checkbox"/> Non-Movement Area (Ramps/Aprons Only) <input type="checkbox"/> Movement Area (Runways/Taxiways)		KEYS REQUIRED <input type="checkbox"/> None <input type="checkbox"/> Yes If Yes, list key #'s needed _____
VERIFIED APPLICANTS CITIZENSHIP & ID'S <input type="checkbox"/> Yes, I as Authorized Signatory have personally verified this badge applicant's acceptable forms of ID's		CBP AREA REQUESTED <input type="checkbox"/> None <input type="checkbox"/> Zone 1

NOTES:
My signature below certifies: I have reviewed this application for accuracy and request the named employee/applicant be fingerprinted and apply for the media type indicated above. That all conditions of TSA regulations 49 CFR, parts 1540, 1542, 1544 and 1546 have been met. I attest that a specific need exists for providing the individual applicant with unescorted access authority and the individual applicant acknowledges their security responsibilities under 49 CFR 1540.105(a). I am aware of and will comply with all the rules and procedures set forth in the required annual Signatory Authority Training (SAT) and the KVRB Security Identification Badge Rules and Regulations. Failure to follow these rules, regulations and procedures will subject myself as the authorized signatory, the company I represent, and/or the badge holder to possible penalties and fines. I am aware that remedial training will be imposed for lost, misplaced or stolen badges and that I must immediately report to the KVRB Badge Office any lost/stolen media. I will immediately notify the KVRB Badge Office of any badge applicants or badge holders that have been terminated or separated and will return all badges and/or keys to the KVRB Badge Office within 24 business hours. The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both. (See Section 1001 of Title 18 of the United States Code.)

SPONSOR'S PRINTED NAME	SPONSOR'S COMPANY	SAT TRAINING DATE	PHONE NUMBER	E-MAIL ADDRESS
SIGNATURE (Blue Ink Only)			DATE (Application Expires 2 Weeks From This Date)	

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Vero Beach Regional Airport
Security Identification Badge Rules and Regulations

APPLICANT MUST RETAIN THESE RULES AND REGULATIONS

1. KVRB security identification badge applications are required for issuance of new or renewal KVRB security identification badges. Applicants must read, complete and sign all applicable areas of the application in the presence of their authorized signatories, if applicable, before submitting application to the KVRB Badge Office.
2. Once the authorized signatory signs and dates the KVRB security identification badge application you have two weeks to present the completed application and acceptable forms of identification to the KVRB Badge Office. No faxes or scanned copies of the application or your identification will be accepted.
3. The U.S. Department of Homeland Security (DHS) and the Transportation Security Administration (TSA) requires that all individuals that request unescorted access to the Secured Area, SIDA and Sterile Area of the airport must submit to and pass a Security Threat Assessment (STA) and a fingerprint-based Criminal History Records Check (CHRC). An individual requesting an AOA access ID media must submit to and pass a Security Threat Assessment (STA).
4. Individuals applying for unescorted access to the Sterile or Secured Area of the airport must attend a Security Identification Display Area (SIDA) training class.
5. All applicants must submit proof of identity, citizenship status and/or legal employment status. Acceptable forms of IDs are listed in the USCIS Form I-9. If applicant was born outside the U.S. and are now a citizen, they must present a current/unexpired U.S. passport, a certified copy of their Certificate of Citizenship, Certificate of Naturalization, or a Certification of Birth from Abroad (form DS 1350, FS-240, or FS-545). These documents will be presented at the time applications and fingerprints are to be completed.
6. I agree to comply at all times with the KVRB Rules and Regulations, and the provisions of Title 49, CFR, Parts 1540, 1542, and 1544.
7. All persons in the SIDA, Secured Areas, and Air Operations Area (AOA) portion of KVRB will be required to display on their persons, at all times, the properly issued KVRB security identification badge. The KVRB security identification badge will be displayed on the upper portion of the body on the outer garment so as to be clearly visible.
8. The KVRB security identification badge must be produced if asked to be verified by TSA, law enforcement, Airport staff or authorized badge holders. If a KVRB Security badge holder does not have their badge at the time of verification, they will be escorted out of the secure area and not allowed access until they can produce their KVRB security identification badge.
9. Each person must enter AOA, SIDA, Secured Area, and Sterile Area using their issued KVRB security identification badge. Multiple persons entering an automated access point on a single entry transaction is PROHIBITED. Each badge holder must swipe their badge and wait for the door to securely close before the next person swipes their badge. All badge holders shall wait until the door or gate is fully closed before leaving the area.
10. If an alarm is activated, the individual must remain in the area and immediately contact Vero Beach Regional Airport Administration.
11. Individuals traveling as passengers must access the sterile area through a TSA screening checkpoint with any accessible property they intend to carry onboard the aircraft and must remain in the sterile area after entering. This requirement applies when traveling for all purposes (business, leisure, etc.) unless exempt by federal regulation.
12. The KVRB security identification badge is issued to support my job duties and responsibilities at the airport and should only be used for official business purposes. I will never utilize the KVRB security identification badge for personal or off-duty use. Never put KVRB security identification badges on any social media.
13. It is not permissible, under any circumstances, to use another person's KVRB security identification badge or to allow another person to use your KVRB security identification badge.
14. Access Media is only issued to individuals that possess valid KVRB issued security identification badges.
15. KVRB-issued ID and access media remains the property of KVRB and must be surrendered upon demand by the KVRB or applicable Authorized Signatory. AOA access media issued by a tenant remains the property of the tenant and must be surrendered upon demand by the applicable Authorized Signatory.
16. I will return my KVRB issued access ID media to my company or KVRB Badge Office immediately when it is no longer required for the performance of my duties, termination of employment or work assignment, or I am no longer associated with a hangar at KVRB.
17. All lost, misplaced, or stolen KVRB security identification badges or access media must be immediately reported to the signatory authority and thereafter to the Airport Security Coordinator (ASC) or their designee at KVRB in writing. The original, signed form must be received by the ASC no later than the next business day.

18. If a badge holder has an expired, lost, misplaced, stolen, or forgotten their KVRB security identification badge they are not allowed to be escorted or permitted within an area requiring a badge. Escorting a badge holder with an expired, lost, misplaced, stolen, or forgotten KVRB security identification badge is a security violation.
19. Failure to return any KVRB security identification badges or access control media will result in a police report being filed at the Vero Beach Police Department and may subject you to any local, State or Federal laws regarding theft of Government property.
20. Mutilation or alteration of any KVRB security identification badges, and access media will invalidate these items. They are in no way transferable and may not be duplicated.
21. If applicant/badge holder is required to operate ANY type of motorized vehicle on the Movement Area, they must have ramp vehicle operations training. This training must be completed prior to the badge reflecting that authorization. An M on the insignia will reflect approved Movement Area access. This training is required annually.
22. Renewal badge holders have 30 days from the date they renew their badge to attend a ramp vehicle operations retraining class.
23. KVRB security identification badge holders operating motorized equipment on airport property or Ramp/AOA areas will ensure that all vehicle and passenger gates are locked or must be attended at all times. Personnel monitoring gates are responsible to ensure persons utilizing these gates are in compliance with KVRB and TSA Regulations. Including verification of name(s) against the TSA Stop List. Gate monitors must keep a current Stop List in their possession at all times.
24. KVRB security identification badge holders may ONLY escort a person in the AOA, SIDA, Secured Area, or Sterile area if they are a designated authorized escort. The KVRB Security Identification Badge will reflect an approved escort with the E insignia. If an applicant has been denied a badge they will be placed on a Stop List and are NOT allowed to be escorted onto airport property where a KVRB security identification badge is required.
25. After notification that an applicant's STA and/or CHRC has been completed, applicants must obtain their KVRB issued ID media and access media, if applicable, within 30 days of that notification. If the ID media and access media is not obtained within the 30 days, the STA and/or CHRC may be processed again.
26. All KVRB security identification badge holders must renew their issued KVRB security identification badge before the expiration date which is listed on the front of the badge. You may renew up to 60 days prior to the expiration. Each time you renew your KVRB security identification badge you must complete another KVRB security identification badge application. Additionally, if you require Customs and Border Protection (CBP) area approval, a separate application must be submitted to CBP and that approved application must be received in the KVRB Badge Office prior to issuance of your renewal badge.
27. Use of an expired KVRB security identification badge is a security violation and may result in denial of the KVRB security identification badge renewal, criminal and/or civil penalties.
28. KVRB security identification badge applicants and signatory authorities have a continuing obligation under 49 CFR 1542.209(l) to disclose to KVRB within 24-hours if a KVRB security identification badge holder is arrested or convicted of any disqualifying criminal offense that occurs while they have unescorted access authority.
29. If the CHRC or STA discloses information that would disqualify an individual from receiving or retaining unescorted access authority and the individual believes there may be an error in the CHRC, the individual must notify the ASC within 30 days of their intent to correct any information they believe to be inaccurate. It is the individual's responsibility to correct any areas they believe are not accurate in the CHRC.
30. KVRB security identification badge holders or applicants may request a copy of their Federal Bureau of Investigation (FBI) CHRC by providing a written request to an Airport Security Coordinator.
31. KVRB reserves the right to refuse or revoke authorization of any individual for KVRB security identification badges where such action is determined to be in the best interest of airport security.
32. SCREENING NOTICE: Any employee holding a credential granting access to a Security Identification Display Area may be screened at any time while gaining access to, working in, or leaving a Security Identification Display Area.
33. No information may be released that may compromise the contents of KVRB's Airport Security Program.
34. I fully acknowledge my security responsibilities as outlined in TSR 1540.105(a) – Security Responsibilities of Employees and other Persons, and will comply with all airport security rules. I further acknowledge that I may lose my access privileges or be subject to civil penalties for violating these rules. Authorized Signatories shall attest that an applicant acknowledges their security responsibilities.

35. I have read, acknowledge, and will comply with the KVRB Rules and Regulations. Violations of any of the KVRB Rules and Regulations and/or Applicable Code of Federal Regulations may subject you and/or your signatory authority to all penalties and fines that may be levied by TSA, or any other applicable government agencies, up to and including revocation of your KVRB security identification badge.
36. No weapons permitted in the Airport Terminal (including Public and Sterile Areas), Security Identification Display Area (SIDA) or Air Operations Area (AOA) unless in accordance with local, state or Federal laws.
37. KVRB security identification badge holders required to have a CHRC conducted who violate aviation security requirements resulting in a KVRB security identification badge revocation, will have their information added to the CRD (TSA National Centralized Revocation Database) for a period of five (5) years.
38. Restrictions on Divulging Sensitive Security Information under 49 CFR 1520.5 Sensitive Security Information. In General. In accordance with 49 U.S.C. 114(s), SSI is information obtained or developed in the conduct of security activities, including research and development, the disclosure of which TSA determined would—
 - (1) Constitute an unwarranted invasion of privacy, (including, but not limited to, information contained in any personnel, medical, or similar file);
 - (2) Reveal trade secrets or privileged or confidential information obtained from any person; or
 - (3) Be detrimental to the security of transportation.
39. 1540.105 Security responsibilities of employees and other persons: (a) No person may:
 - (1) Tamper or Interfere with, compromise, modify, attempt to circumvent, or cause a person to tamper or interfere with, compromise, modify, or attempt to circumvent any security system, measure, or procedure implemented.
 - (2) Enter, or be present within, a secured area, AOA, SIDA or sterile area without complying with the systems, measures, or procedures being applied to control access to, or presence or movement in, such areas.
 - (3) Use, allow to be used, or cause to be used, any airport issued or airport approved access medium or identification medium that authorizes the access, presence, or movement of persons or vehicles in secured areas, AOA's, or SIDA's in any other manner than that for which it was issued by the appropriate authority.
40. Each individual must notify VRB immediately if:
 - a. The aircraft operator or tenant becomes aware that the access control system or a component of the system has been compromised or threatened through any means.
 - b. 24hr Contact Information:
 - i. Primary Security Coordinator – 772-696-4631
 - ii. Secondary Security Coordinator – 772-538-1904
 - iii. Tertiary Security Coordinator – 772-696-4630
41. All Badging Rules and Regulations are under continuous review, and subject to revision. It is the responsibility of the badge holder to keep current with KVRB badge holder Rules and Regulations. Rules and Regulations can be requested from the KVRB Badging Office.
42. The following are KVRB issued ID Media. (Not actual size).



APPLICANT MUST RETAIN THIS PRIVACY ACT NOTICE

TSA PRIVACY ACT STATEMENT

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

Purpose: The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport- or aircraft operator- issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at Aviation.workers@tsa.dhs.gov.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

Disclosure: Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

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APPLICANT MUST RETAIN THE ESCORT AUTHORITY AND CHALLENGE PROGRAM INSTRUCTIONS

Escort Authority Program

Individual

Individuals under escort must be continuously accompanied or monitored while within the Secured Area, SIDA, Sterile Area, or AOA in a manner sufficient to identify whether the escorted individual is engaged in activities other than those for which escorted access was granted, and to have the ability to take immediate corrective action. This includes maintaining direct visual and audible contact of an individual being escorted. The number of individuals under escort, and their distance from the individual performing the escort, shall not exceed the limits necessary to meet the requirements on this ID application.

Vehicle

Vehicles under escort must be continuously accompanied or monitored while within the Secured Area, SIDA, or AOA in a manner sufficient to identify whether the escorted vehicle and its occupant/s are engaged in activities other than those for which escorted access was granted, and to have the ability to take immediate corrective action. This includes maintaining direct visual and audible contact of a vehicle being escorted. The number of vehicles under escort, and their distance from the individual performing the escort, shall not exceed the limits necessary to meet the requirements on this ID application.

Any individual/vehicle under escort who engages in activities other than those for which escorted access was granted, or fails to follow directions given by the escort, will be immediately removed from the Secured Area, SIDA, Sterile Area, or AOA. Additionally, Airport Administration must be notified immediately, by calling (772)978-4930, whenever a person/vehicle under escort violates escort procedures. KVRB will advise the TSA Coordination Center of Escort Violations upon notification.

KVRB staff or the individual carrying out the escort procedures may request the assistance of law enforcement by contacting the Vero Beach Police Department at (772)978-4600, or 911 if time critical.

Law enforcement responding in support of KVRB's escort procedures may detain or remove the individual(s) from KVRB property.

Individuals escorted into a KVRB Sterile Area, without being screened under CFR 1544 must remain under escort until they have exited the Sterile Area, or submit to screening in accordance with CFR 1544 or CFR 1546

Individuals may not be escorted in the Secured Area/SIDA, Sterile Area, or AOA if they have been disqualified from receiving KVRB issued access ID media through the CHRC or STA process.

Individuals who have been granted unescorted access authority to the KVRB Secured Area, SIDA, AOA, or Sterile Area may not be escorted into these areas. This usually applies to the following situations, but may apply to other situations as determined by KVRB: an individual forgets to bring their KVRB-issued ID media to KVRB, an individual's KVRB-issued ID media has been suspended/revoked, or an individual's KVRB-issued ID media has expired.

Challenge Procedures

These procedures shall be applied uniformly throughout the KVRB Secured Area/SIDA, and/or AOA. When an individual with unescorted access authority to the KVRB Secured Area/SIDA, and/or AOA observes an individual not properly displaying the appropriate KVRB-issued ID media in the Secured Area/SIDA, and/or AOA, the individual must, in a reasonable and safe manner, challenge the individual not displaying the appropriate KVRB-issued ID media. The individual conducting the challenge, shall inspect any individual's ID media that is not correctly displayed when in the Secured Area/SIDA, and/or AOA, to ensure that the individual has authorization to be present in that respective area. When challenging, an individual must check to make sure the photo on the KVRB-issued ID matches the individual displaying the ID, check the expiration date to ensure the ID is current, and look for any indications of tampering. If the individual being challenged is in possession of the appropriate KVRB-issued ID media, they should be reminded of the ID-media display requirements.

When unsure if an individual belongs in a specific area, Airport Administration must be contacted immediately at (772) 978-4930.

Individuals conducting an ID media challenge shall not place themselves or others in danger. If the individual believes that conducting the challenge would do so, the must immediately notify KVRB administration and/or law enforcement as indicated below.

If encountering an individual that does not possess, the proper KVRB-issued ID media, the individual should be escorted immediately out of the applicable area into a public area and Airport Administration must be contacted immediately at (772) 978-4930 to report the location, as well as any pertinent details. If encountering an individual not properly displaying KVRB-issued ID media, or an individual is able to produce the proper KVRB-issued ID media when challenged, they are to be reminded of the policies and procedures for displaying access ID media.

If the individual is unwilling to cooperate with instructions, they should not be forced. Instead, Airport Administration must be contacted immediately at (772) 978-4930 or law enforcement by calling (772) 978-4600, or 911 if time critical.

Individuals granted unescorted access to the KVRB Secured Area/SIDA, and/or AOA may not object to being properly challenged while present in these areas.



The Airport will advise the TSA Coordination Center of unauthorized access to the Secured Area/SIDA, Sterile Area or AOA upon notification.

THIS APPLICATION MUST BE PRINTED IN COLOR

Aerial of Vero Beach Regional Airport



Layout shown with generalized perimeter locations for familiarization, not intended for navigation purposes.

-  Air Operations Area Badging Required
-  Secured Area/SIDA Badging Required

Secured Area and Sterile Area Diagram

